

COUNTY OF LOS ANGELES – DEPARTMENT OF MENTAL HEALTH
ADULT JUSTICE, HOUSING, EMPLOYMENT & EDUCATION SERVICES

**Mental Health Services Act (MHSA) Housing Program
Timeline**

Letter of Interest (LOI) Review **7 – 30 days**

- Department of Mental Health (DMH) staff reviews LOI (Attachment I) for completeness and obtains any missing information from Project Sponsor
- Paul Silvern reviews technical aspects of the project and facilitates discussion with MHSA Housing Advisory Board
- MHSA Housing Advisory Board reviews for threshold criteria of six funding principles (Attachment II)
- Notification of the Board about project via memorandum and phone call

Project Development **30 days**

- Technical Submission completed and reviewed (Attachment III)
- Service plan developed with DMH to identify mental health services provider (if needed) and to ensure the project meets the needs of the community in which the project is located and age group served
- Finalize MOU between developer, primary service provider, property management company and DMH
- Finalize sections required for Public Comment Posting
 - Section 4.2.1 Project Overview
 - 4.2.5 Section D MHSA Housing Program Supportive Housing and Services Information, items D.1. through D.5.

Public Comment Period **30 days**

- Post required sections (see above) on DMH website
- Prepare summary and analysis of any substantive recommendations and revisions made as a result of stakeholder input
- Finalize MHSA Housing Program Application

Submission of Application to State DMH and California Housing Finance Agency (CalHFA) **5 days**

- Final review of full application package to ensure it is complete
- Obtain Director of Mental Health's Signature
- Submit to State DMH and CalHFA

State DMH and California Housing Finance Agency Review **60 days**

- State DMH reviews Service Plan for appropriateness
- CalHFA reviews Universal Application for underwriting